

21C Skills: Why am I here?

Goals: Why am I taking this class?

After taking this class, you will have begun to develop a set of skills that will help to:

- ❖ Get a job that pays the bills and is personally fulfilling
- ❖ Survive on your own
- ❖ Stay healthy enough to enjoy the life you choose
- ❖ Be more productive and independent in school, at work and in your personal life

Some of the **skills** that will help you to accomplish the **goals** mentioned above are listed below, along with the specific aspects of each skill that we hope you will hone in this class.

21st Century Skills

Communication:

- ★ Choose the appropriate mode/medium of communication for every situation.
- ★ Make your point as clearly and persuasively as possible.
- ★ Listen actively!
- ★ Be aware of cultural differences that could cause miscommunication, avoiding them if possible. (cross-cultural skills)

Collaboration:

- ★ Effectively use the expertise of all members of your group
- ★ Learn how to ask questions
- ★ Work with different types of personalities
- ★ Be able to put personal differences aside in order to achieve a common task as a team
- ★ Respectfully consider the ideas of others
- ★ Encourage equal contributions from all members of the group

Financial Literacy:

- ★ Learn about the power of interest, and how a few smart financial habits can help you reach your savings goals.
- ★ Evaluate the differences between banks and choose the best one for you
- ★ Make smart decisions about how you pay for the things you buy
- ★ Effectively manage your credit score and understand how it can impact your life
- ★ Understand the process of and options for paying for education beyond high school
- ★ Evaluate the pros and cons of renting vs owning a home, car or other goods
- ★ Understand why it's a good thing that part of your monthly paycheck goes toward insurance & taxes.

- ★ See what actions can put you at risk for identity theft & consumer fraud and how you can protect yourself.
- ★ Learn the basics of investing so you can put your money to work for you in the future.

Time management

- ★ Avoid multitasking and understand the negative impact it can have on your productivity
- ★ Prioritize tasks effectively
- ★ Develop an awareness of how you spend your time and identify areas where you can make improvements
- ★ Learn strategies that will help you minimize and cope with stress in your life
- ★ Evaluate your sleeping and eating habits and examine their impact on your overall well-being

Initiative/Self-direction

- ★ Identify future goals and create multi-step plans to reach them
- ★ Evaluate how effective your plans are and revise as necessary
- ★ Adapt to changing circumstances
- ★ Learn how to bounce back after failure and learn from your mistakes
- ★ Evaluate the requirements and pay off of a chosen career